

**MANDURAH SCHOOLS
SPORTS CARNIVAL APPLICATION**

City of Mandurah Recreation Services – 3 Peel Street, Mandurah (PO Box 210)

Phone: 9550 3601 Fax: 9550 3737

Email: recreationsservices@mandurah.wa.gov.au

This form is an application only. Your booking is not approved until the City of Mandurah is satisfied with the selections of the application and a contract and confirmation letter is issued. Any late or incomplete applications may inhibit the chance of receiving the requested venues, times and dates.

NAME OF SCHOOL OR ORGANISATION:

POSTAL ADDRESS:

NAME OF CARNIVAL:

Person Responsible for this booking

Contact Phone No. (during business hours)

Email Address:

2nd Contact for this booking:

Contact Phone No. (during business hours)

Email Address:

Approximate number of participants:

Age Range of Participants:

Public Liability Insurance

Attach a copy of your Certificate of Currency for public liability insurance cover with your application.



(tick when completed)

E: recreationsservices@mandurah.wa.gov.au T: 08 9550 3601
3 Peel St, Mandurah WA 6210 PO Box 210, Mandurah WA 6210
mandurah.wa.gov.au



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Marquees / Bins / Food Outlet / Music or PA system

Will your carnival include any of the following, in addition to what is provided at the facility? Please indicate numbers and provide extra information where required.

EXTRA BINS (in addition to what is already on site- charges apply):	YES	NO
MARQUEES (supplied by hirer – full details must be supplied):	YES	NO
FOOD OUTLETS (organised by hirer):	YES	NO
MUSIC or PA SYSTEM to be used	YES	NO

Line Marking - Must be approved by the City prior to carnival

Please give details of your line marker and the colour of the paint being used. Please note that ONLY water based paint is permitted on City of Mandurah parks and reserves as outlined in the attached conditions of hire.

NAME OF LINE MARKER:
CONTACT DETAILS:
PAINT COLOUR:

Vehicles

If you require vehicle access to the venue you will need a key to access the gate. Please note that all vehicles MUST be removed from the venue immediately after delivering or picking up equipment etc.

Will you require Vehicle Access (max 2 cars) **YES** **NO**

Fees and Charges

All fees and charges require full payment prior to booking as per invoice due date.



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PLEASE NOTE: An authorised person from your school/organisation is required to sign the declaration below as part of your booking application, to indicate that you have read, understood and agree to the conditions of hire. Please ensure you have read them thoroughly.

Mandurah Sports Carnivals

Please indicate the facilities you require at the ground.

Name of Ground:								
Day/Date	Start Time	Finish Time	Oval 1	Oval 2	Kiosk	Change Rooms	Power	Other (specify)
Backup dates in case of rain:								
Second preference for venue:								

Oval Layout (please attach a detailed map of the oval and your required set up, to this application before submitting).

DECLARATION

I, Being the duly authorised representative of the applicant in endorsing this application accept full responsibility for the above booking and will ensure compliance with the Terms and Conditions of Hire and Local Laws.

Signature:.....

Date:

